

# DEW-POINT PUBLIC COURSE SCHEDULE 2018



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	RATE
<b>Teamwork &amp; Managing Change</b>													<b>HKD</b>
Team Leadership	18				21				3				\$3,450
<b>Leadership &amp; Management</b>													<b>HKD</b>
Leadership Excellence		26-27				25-26				24-25			\$6,200
Improving Managerial Effectiveness			15-16			5-6					5-6		\$6,200
The Advanced Management Programme					7-9					9-11			\$9,050
Effective Coaching Skills		1				20						5	\$3,450
<b>Communication &amp; Influencing</b>													<b>HKD</b>
Communication & Interpersonal Skills (incl. DiSC Assessment)				17				15				17	\$3,750
Assertiveness Training	8-9				15-16				11-12				\$6,200
Positive Influence Skills		9				1				16			\$3,450
Resolving Conflicts			23				13				21		\$3,450
Deliver Winning Presentations		5-6					26-27				15-16		\$6,200
Effective Negotiation Skills	19				24				26				\$3,450
Effective Business Writing			26-27				31				27-28		\$6,200
Effective Proposal & Report Writing				25				22				12	\$3,450
<b>Productivity Improvement</b>													<b>HKD</b>
Creative Problem-Solving & Decision-Making			5					2					\$3,450
Effective Time Management	5				2				6				\$3,450
Project Management Skills						12					19		\$3,450
Stress Management & EQ (incl. EQi Assessment)		12				11				29			\$4,500
The Accuracy Programme	22						5						\$3,450
<b>Customer Service</b>													<b>HKD</b>
Customer Service Excellence			1					8				19	\$3,450
<b>Sales &amp; Marketing</b>													<b>HKD</b>
Strategic Thinking				13					18				\$3,750

\*Our courses are also available as in-house customised training programmes. Enquire with us about our training programmes in Shenzhen and Guangzhou.  
Call to discuss how we can help you achieve your organisation's specific training requirements!

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