

# DEW-POINT PUBLIC COURSE SCHEDULE 2019



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	RATE
<b>Leadership &amp; Management</b>													<b>HKD</b>
Leadership Excellence		28 – 1									13-14		\$6,500
Managing That Gets Results				11-12					9-10				\$6,500
The Advanced Management Programme						3-5				14-16			\$9,850
Team Leadership	30				28			16					\$3,600
Strategic Thinking			6						2			4	\$3,950
Effective Coaching Skills				29				12				2	\$3,600
Performance Management & Appraisals											6		\$3,600
Selection Interviewing Skills				4									\$3,600
<b>Communication &amp; Influencing</b>													<b>HKD</b>
Communication & Interpersonal Skills (incl. DiSC Assessment)	21						12					16	\$3,950
Assertiveness Training					20-21				19-20				\$6,500
Positive Influence Skills		13				14				11			\$3,600
Resolving Conflicts			4				23				22		\$3,600
Deliver Winning Presentations			25-26				29-30					5-6	\$6,500
Effective Negotiation Skills	18				10					30			\$3,600
Business Writing & Email Etiquette				9				27			5		\$3,600
<b>Productivity Improvement</b>													<b>HKD</b>
Creative Problem-Solving & Decision-Making	23				15					21			\$3,600
Effective Time Management		18			2				25				\$3,600
Planning & Organising								1					\$3,600
Project Management Skills			11			19					19		\$3,600
Stress Management & EQ (incl. EQi Assessment)		15					4			24			\$4,500
The Accuracy Programme	15					11							\$3,600
<b>Sales &amp; Marketing</b>													<b>HKD</b>
Effective Sales Negotiation Skills			20					21				10	\$3,950
Key Account Management				25					24				\$3,950
<b>Customer Service</b>													<b>HKD</b>
Managing Customer Relationships		12					19						\$3,600

\*Our courses are also available as in-house customised training programmes. Enquire with us about our training programmes in Shenzhen and Guangzhou.  
Call to discuss how we can help you achieve your organisation's specific training requirements!

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